

Business Improvement Sub-Committee
24 JANUARY 2017

Present: Councillors: Brian O'Connell (Chairman), Andrew Baldwin, Paul Clarke, Nigel Jupp, Tim Lloyd and Michael Willett

Apologies: Councillors: Jonathan Dancer

Also Present: Councillor Leonard Crosbie, Chairman of Overview & Scrutiny Committee

14 **APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED

That Councillor Nigel Jupp be appointed Vice-Chairman of the Sub-Committee for the rest of the Council Year.

15 **MINUTES**

The minutes of the meeting held on 11th October were approved as a correct record.

16 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

17 **ANNOUNCEMENTS**

There were no announcements.

18 **TO RECEIVE UPDATE FROM THE S106 FUNDING TASK & FINISH GROUP**

The Chairman of the Task and Finish Group, which had met on 11th January, clarified and confirmed the Terms of Reference which had been agreed. Members of this group had also agreed that a review of the Planning Obligations Panel (POP) should be undertaken by the Sub-Committee.

The Chairman of the Sub-Committee advised Members that POP considered applications relating to s106 funds for Community Facilities and Open Space, Sport and Recreation that were not allocated to a specific site. The existing fund would gradually diminish because, with the introduction of CIL (Community Infrastructure Levy), all s106 contributions were for site-specific measures only.

Members agreed that POP served a useful purpose in helping to determine how unallocated funds were allocated to Parish Councils and community groups for enhancing community facilities and projects.

Members agreed the following Terms of Reference of the review:

- To look at the transparency of the process (current Terms of Reference and membership of POP);
- The criteria used for making applications to the fund;
- Operating procedure followed by officers;
- The future of POP and funding for unparished wards in the town where it was unlikely there would be any new homes in the future.

An additional meeting would be arranged in April to carry out the review, which would be reported to the Sub-Committee on 2nd May 2017.

The Community Development Officer (Grants and Funding) would be invited to attend. The Monitoring Officer would also be invited to advise on the jurisdiction of Parishes and the District Council with regard to the allocation of non site-specific s106 monies.

The meeting closed at 7.00 pm having commenced at 6.00 pm

CHAIRMAN